



2026-2027

Early Targeted Interventions (Early Literacy & Early Numeracy) Home-Based Program

This process is to be completed for all students participating in an Early Targeted Intervention Home-Based Program during the school year. Please visit our [Early Targeted Interventions page](#) for more information.

IMPORTANT: Students who are assessed and deemed eligible for Early Targeted Interventions for Jumpstart, Classroom-Based or Home-Based programs but do not participate in any of the programs should still have an eligibility record entered in Infinite Campus.

Creating Early Targeted Interventions Eligibility Record(s)

PATH: Student Information>State Programs>Early Targeted Interventions

NOTE: Eligibility records (Literacy or Numeracy) are valid for all Early Targeted Interventions program enrollments of the applicable year (Jumpstart, Classroom-Based, and/or Home-Based).

1. Search & find the student.
2. Navigate to Early Targeted Interventions.
3. Click **New** to add a new record.
NOTE: must input items in specific order as detailed record
4. Enter Record Entry Date. Input the date assessment was given. Note: this field may be renamed "Assessment Date" later.
5. Enter End Date – June 30th of Early Targeted Interventions School Year
6. Enter School Year – year for which program eligibility is applicable
7. Enter State Grade – **grade level of the assessment tool used to determine eligibility** (grade selection limits available options for Domains and Methodology Tools)
8. Select Program Type – **Early Literacy or Early Numeracy** (Program Type selection limits applicable options for Domains and Methodology Tools). **Only one eligibility record is required for program participation in any ETI programs (classroom-based, home-based, and jumpstart).**
9. Select Eligibility Domain(s) – Select all that apply for specific student as eligible.
10. Select Methodology Tool – if Other is selected, comments are required in the Methodology Comments field. (If Other is not selected, the Methodology Comments field must be blank)
11. Click Save.

****HOME-BASED ONLY:** Once a student has an eligibility record, home-based record, and the district has indicated participation in the home-based program, the student will be allocated a Waterford license.

Please reference the specific Jumpstart, Classroom-Based or Home-Based guidance regarding each program.

Home-Based Early Targeted Intervention Program

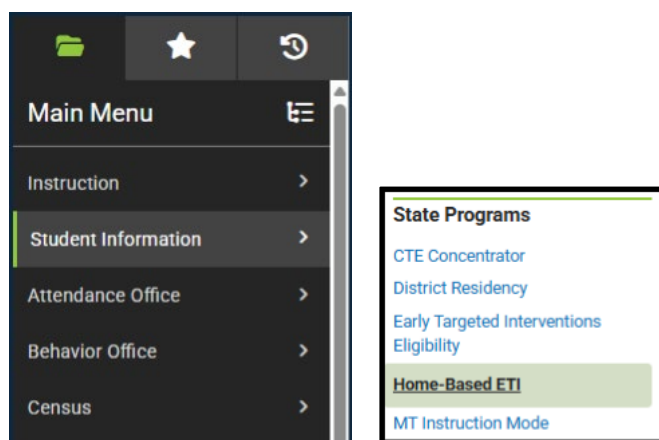
The home-based intervention program is designed to foster parental engagement and develop early literacy and/or numeracy skills in students at risk of not being proficient in reading or math by the end of 3rd grade. The OPI and BPE completed the request for proposal (RFP) process and awarded Waterford as the provider of the home-based intervention program.

Program Requirements

- Eligible child who is 4 years of age or older on or before September 10 and not yet completed 2nd grade.
- Program must be research-based and proven effective at developing skills in populations at risk of not being proficient at the end of 3rd grade.
- Access/license provided to school districts on a first-come, first-served basis.
- Programming contract has been awarded to Waterford.

Infinite Campus Requirements (students currently enrolled at the school)

1. The student must have an Early Targeted Interventions eligibility record for the current school year.
2. **New!** Each eligible student enrolled in the home-based program must have a home-based program record. Parental contact details, including Contact Name, Contact Email, and Contact Phone Number, are required components of the home-based record. This information is provided to Waterford to facilitate a student's participation in the program. It is recommended that the district use the [home-based consent/eligibility letter](#).
3. In instances where a parent opts out of the program, please record the Start Date as the day the program was initially offered and the End Date as the specific date on which the consent was officially declined.
4. Please follow this path to get to the home-based record: Menu > Student Information > State Programs > Home-Based ETI.



The image below illustrates the home-based record for a student whose **parent/guardian has consented** to their participation in the home-based program.

1. Start Date should be the date home-based program was offered.
2. End Date should be 6/30/XX (where XX is the end year of the enrolling school year).

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3. Please ensure that the name, email address, and phone number fields for the parent or guardian are properly filled out.
4. The Parent Consent box should be checked, along with the Parent Consent Date.

The screenshot shows the 'Home-Based ETI' form for 'Student, Example M' (Grade: 01, DOB: 05/01/2020). The 'Program Information' section is filled out with the following details:

- Start Date:** 08/03/2026 (Callout 1)
- End Date:** 06/30/2027 (Callout 2)
- Contact Name:** Parent Name (Callout 3)
- Contact Email:** parentemail@mail.com (Callout 3)
- Contact Phone Number:** (406)000-0000x (Callout 3)
- Parent Consent:** ☒ (Callout 4)
- Parent Consent Date:** 08/10/2026 (Callout 4)
- Comments:** Maximum 255 characters (empty text area)

The right sidebar shows navigation links: CTE Concentrator, District Residency, Early Targeted Interventions Eligibility, Home-Based ETI (highlighted), and MT Instruction Mode.

The image below displays the home-based record of a student whose parent/guardian **did not provide consent** to participate in the home-based program.

1. Start Date should be the date the home-based program was offered.
2. End Date should be the date the parent/guardian declined consent.

The screenshot shows the 'Home-Based ETI' form for 'Student, Example M' (Grade: 01, DOB: 05/01/2020). The 'Program Information' section is partially filled out with the following details:

- Start Date:** 08/03/2026 (Callout 1)
- End Date:** 08/06/2026 (Callout 2)
- Contact Name:** (empty field)
- Contact Email:** (empty field)
- Contact Phone Number:** () - - x (empty field)
- Parent Consent:** ☐ (unchecked)
- Parent Consent Date:** MM/DD/YYYY (empty field)
- Comments:** Maximum 255 characters (empty text area)

The right sidebar shows navigation links: CTE Concentrator, District Residency, Early Targeted Interventions Eligibility, Home-Based ETI (highlighted), and MT Instruction Mode.

Infinite Campus Requirements (Students who do not have an enrollment at the school)

1. A separate calendar must be created for the Home-Based Early Targeted Interventions enrollments, with a Calendar Type of O: Other.
2. Each student in the program must have an enrollment in the Home-Based calendar with a state grade level of **PK to 2nd** and an **S: Partial** service type.
3. Choose a Start Status code based on the student's current or prior school enrollment (e.g., Start Status 09 for student who is currently enrolled in homeschool).
4. The student must have an **Early Targeted Interventions eligibility record** for the current school year.
5. Parental contact details, including name, email, and phone number, are a required component of the program record. Providing this information serves as an acknowledgment that the parent has granted consent for the student's participation in the program. To facilitate this process, it is suggested that the [home-based consent/eligibility letter](#) be utilized.
6. Home-Based Early Targeted Interventions are not eligible for ANB (program is paid from another source).

The image shows two overlapping screenshots from the Infinite Campus system. The background screenshot is the 'Student Locator Wizard' with fields for Person Info (Student Number, State ID), Identity Info (First Name, Last Name, Middle Name, Gender, Birth Date, Soc Sec Number), and Race/Ethnicity. The foreground screenshot is the 'General Enrollment Information' form, which includes fields for Enrollment ID, Calendar (25-26 Washington Home-Based EL), Schedule (Main), Grade (PK), Class Rank Exclude, External LMS Exclude, Start Date (09/02/2025), End Date, End Action, Service Type (S: Partial), Local Start Status (09: Transfer from home school within the state), and Local End Status (Select a Value).

Home-Based Early Targeted Interventions Calendar Setup

Create Home-Based Calendar

PATH: Scheduling & Courses>Calendar Setup>Calendar Wizard

1. Select **Create new Calendars by rolling forward selected data** or **Create new blank Calendars** and click Next.
2. Select Year (26-27).
3. Enter Start and End dates that correspond with the fiscal year (07/01/xx-06/30/xx).
4. Select prior year home-based calendar/school to roll or select school(s) to add new calendar
5. Click Next
6. Check boxes to copy data (rolled calendars) and Run Wizard.
7. Refresh browser page and select 26-27 home-based calendar.

The image shows the 'Calendar Wizard' form. It has a title bar 'Calendar Wizard' and a subtitle 'Copy, Rollforward, or Create new Calendar-linked Data'. Below this is a note: 'This wizard will walk you through the creation of new school calendars by rolling data forward, or copying an existing calendar. Note: Creating calendars is a database intensive procedure. It can take a long time to complete, and may slow down the system.' The form has two main sections: 'Edit Calendar Attributes for new Calendars' and 'Select Calendars to Roll'. The 'Edit Calendar Attributes' section has fields for Year (25-26), Name Template ([year][schoolname]), Number, Start Date (07/01/2025), and End Date (06/30/2026). The 'Select Calendars to Roll' section has a list box with the following options: 24-25 South School - ECS, 24-25 South School - KF, 24-25 South School - PK - AM, 24-25 South School - PK - PM, and 24-25 South School Home-Based. The '24-25 South School Home-Based' option is selected. At the bottom, there are '< Back' and 'Next >' buttons.

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Edit calendar information

1. Calendar Information

PATH: Scheduling & Courses>Calendar Setup> Calendar Information

- Change Calendar Name (optional) to identify as home-based calendar/program.
- Select **Type O: Other** (required).
- Click Save.

2. Grade Level Setup

PATH: Scheduling & Courses>Calendar Setup>Grade Level Setup

- Review existing Grade Level(s) or click New to add Grade Level(s) to selected home-based calendar.
- Enter Name, Sequence Number, and State Grade Level Code. Home-based Early Targeted Interventions is limited to state grades PK, KG, 01, 02.
- Click Save (repeat for additional grade levels).

3. Term Setup

PATH: Scheduling & Courses>Calendar Setup>Term Setup

- Review existing Schedule/Terms or click New Term Schedule/Terms to add.
- Schedule/Term Name should be 'Full Year'.
- Select 'Full Year' and enter program start and end dates (fiscal year dates).
- Click Save Term Schedule/Terms.

For support with enrollment(s), calendar setup, or other elements related to Home-Based program participation, please contact the EDUCATE Unit. Enrollment in the separate Home-Based program calendar is ONLY required for students who are not already enrolled in district. Districts are no longer required to create separate enrollments for participants in the Home-Based program.

NOTE: Users may not have access to the new Home-Based ETI program in Infinite Campus. Add the tool rights to the User Group(s) that should have access to this new program. It is not recommended to add tool rights to individual users.

Search for a User Group. Select Tool Rights from Related Tools. Expand Student Information and State Programs. Select the appropriate Read, Write, Add or Delete options for the User Group. Click Save.